

Terms and Conditions

Ordering Nidus Custom RA7 All or RA7 H+P

Nidus processes Requests once a week (usually Thursdays). We may email you for clarification. Requests are not processed until payment is received. Please keep on top of your request and email.

These Terms and Conditions relate to ordering a customized Representation Agreement under section 7 (RA7 All or RA7 H+P) produced by the Nidus Personal Planning Resource Centre (Nidus), a non-profit charitable organization. The RA7 forms by Nidus are for personal use only. The Custom RA7 ALL and RA7 H+P forms are based on the Representation Agreement Act of BC and the experiences of hundreds of people over many years.

Nidus does not give legal advice. Nidus uses a **self-help approach**. Members of Nidus were involved in creating the Representation Agreement Act and drafting BC's first Representation Agreement forms. Legal requirements for adult making RA7 All or RA7 H+P:

- You must be 19 years or older (19 is the age of adulthood in BC), and
- Meet the capability requirements for making an RA7 — these are described in the RA7 Act which views ALL adults as capable to make an RA7 (unless in a coma or unconscious or unwilling). Read the [RA7 fact sheet](#).

Self-Help Procedures

- 1 Read information about the RA7 to determine the best fit for a custom form.

NOTE: The RA7 Basic form packages lists restrictions and requirements on who may be named as a representative/alternate and who can be a witness. No legal professional is required for making a valid Agreement: the BC government wanted to ensure accessibility. The wording in Nidus RA forms do NOT accommodate the involvement of legal professionals. You can do it yourself.

- 2 On the Custom RA7 All or RA7 H+P Request select one set-up from those listed. The set-ups listed meet the legal requirements. You are NOT allowed to change wording — this may affect the legal validity.

If you want personal help to discuss the options or you want a different set-up than shown — you can book a phone appointment. The fee for the appointment is in addition to the Custom form.

- 3 On the Request, enter the the necessary information in provided fields. The customized RA7 All or RA7 H+P form will be emailed with instructions — we will only enter the Adult's legal name, you complete the rest.

- 4 After completing the Request, select 'Save As' to your computer or print and scan. Submit your Request to Nidus by email or by regular mail. Nidus reserves the right to refuse a Request.

- 5 There is a non-refundable fee of \$85 when we provide a Custom RA7 All or RA7 H+P form based on your Request. You must indicate on the Nidus Custom Request which payment option you choose. Do NOT pay by gift card as PayPal will put a hold on the payment and this will hold up your order.

You may pay by:

- Funds from your PayPal Account OR by credit card or Visa debit card online using PayPal – a secure online service (Nidus will email you the PayPal invoice); or
- Cheque by regular mail. Do NOT send a money order unless we have approved your request.

- 7 Nidus will provide the Custom RA7 All or RA7 H+P by email, as a fillable PDF document.

- 8 Complete your Custom Form and register it. Refer to the instructions we send about registration. Do NOT send any paperwork to Nidus.

Please see page 2

General Requirements

You are responsible for meeting the requirements of the legislation with respect to capability and who can or cannot be named as a representative or alternate or monitor. You are also responsible for the accuracy of the information you provide and for the choices you make when selecting the Custom RA7 All or RA7 H+P Form from Nidus.

Copyright

All the materials that you receive from Nidus (a charity), including the Representation Agreement section 7 form, are copyright and for personal use — not professional or commercial use. These are only for the use of making a Representation Agreement for the adult whose legal name was submitted with the Request.

Copyright means that, without permission from Nidus, you may not use the wording in the Agreement for creating another document and you may not copy the form for later use by another adult or as a template. You are also responsible for not giving the form or wording to anyone else to copy and use.

The Nidus RA7 All and RA7 H+P custom forms are designed to meet the legal requirements of the legislation and are provided with the understanding that you will not change, add or delete any wording and you will not leave blank fields on the Custom RA7 All or RA7 H+P form.

Fees

Nidus charges a fee of \$85 for a Custom RA7 All or RA7 H+P Form. The fee is non-refundable and non-transferrable. All payments are in Canadian funds. Nidus is not responsible for the operation of the PayPal service or your interaction with it.

The fee of \$85 includes the fee for setting up the adult's Registry Account and registering the completed Custom RA7 All or RA7 H+P Form with the Nidus Personal Planning Registry.

Registration

You are responsible for registering the adult's Custom RA7 All or RA7 H+P form with the Nidus Personal Planning Registry. Nidus provides a coupon code. If you choose not to register the Custom RA7 All or RA7 H+P form, please note that the Registry fee/coupon code is not refundable and is not transferrable.

Communication and Correspondence

Any communications and correspondence from Nidus will occur using the email address you provide on the order form.

Nidus will enter the adult's legal name on the Custom RA7 All or RA7 H+P form according to what you provided with the Request. You must not edit this field in the RA7 All or RA7 H+P form. You are responsible for ensuring that you have received the correct form.

Collection of Data

Nidus collects and retains the adult's legal name, phone number and email address you provide during the procedures of ordering the Custom RA7 forms. This enables us to keep track of the process and ensure quality control of our information provision. It also allows us to facilitate registration of the completed RA7.

Nidus does not share or sell your information. Nidus may use some of the data for research and reporting purposes. Nidus will not identify any individual in such analysis. The goal is to influence policy and inform professional practice, encourage and inspire other citizens, demonstrate service needs and report to funders.

Privacy

Nidus is committed to ensuring we comply with legislative requirements regarding privacy.